

**CENTRAL BOARD OF SECONDARY EDUCATION
(AFFILIATION BRANCH)**

Shiksha Kendra, 2 Community Centre, Preet Vihar, Delhi-110 301

SPEED POST

No. CBSE/Aff./2730590(SL-00019-1011)/2009 /196092

Dated : 23/9/2009

The Manager,
Queen Mary's School
North End, Plot No.4-A,
Model Town.III
Delhi-110009

Sub: Fresh Composite Provisional Affiliation to the above said school

Sir/Madam,

With reference to your online application dated 25.6.2008 on the subject cited above, I am directed to convey the sanction for **Composite Provisional Affiliation for Secondary School Examination of the Board for a period of three years w.e.f. 1.4.2009 to 31.3.2012.**

The above sanction is subject to fulfillment of following conditions:-

1. "School will follow the syllabus on the basis of curriculum prescribed by NCERT for the middle classes".
2. The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Secondary School Examination and changes made therein from time to time.
3. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in each class
(b)	1.5 acre	1875	03 in each class	04 in each class
(c)	2.0 acre	2500	04 in each class	04 in each class
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			
(e)	Schools running on less than 01 acre campus shall restrict number of students as follows:-			
	Category		Area of land	No. of students
	(i) Secondary School		2000 sq. mtrs	600 upto Class X
	(ii) Sr. Secondary School with two streams		3000 sq. mtrs	900 upto Class XII

4. The School will not sponsor candidates for Board's examination of any other School/Branch, which is not affiliated.
5. The school should not start Class XI/XII without written approval of the Board. The Board shall not be responsible for any consequences in case class XI/XII is started without following the Affiliation Bye Laws and obtaining the prior approval of the Board.
6. The school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
7. Service conditions, pay and allowances and other benefits to the employees of the school shall be at least at par with that of corresponding categories of employees working in Government Schools of the State in which the school is located. An undertaking to this effect be sent to C.B.S.E.
8. Service agreement be executed with the staff as per norms generally accepted by the State Government concerned

9. The school will help the Board in the smooth conduct of the examination by providing the necessary accommodations i.e. Rooms, Halls, etc. available in the school premises and furniture at its disposal for holding its examinations free of charges if required.
10. The school will spare sufficient teachers, for invigilation purpose at the examinations of the Board, as may be required
11. The school will spare its teachers for evaluation of answer-books for the Board's examinations, if required.
12. The school will provide Laboratories, Library and other facilities as per norms of the Board.
13. The school will abide itself by the conditions of affiliation already prescribed by the State Government concerned.
14. The school should have at least one adequately equipped computer lab with a minimum of 10 computers or computer student ratio of 1:20 and proper software alongwith facility of Broad Band Connectivity with the feature of 'internet always on' from any service provider.
15. The school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the 'persons with disabilities act -1995'.
16. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
17. The rate of tuition fee and other fees charged should be commensurate with the facilities provided.
18. The admission to the school shall be opened to all without any discrimination on the ground of religion, cast or race, place of birth or any of them.
19. No unrecognized classes shall run within the premises of the school or outside in the same name of school.
20. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
21. The affiliation Code Number allotted to your school is **2730590**. This may please be noted and quoted for any correspondence with the Board.
22. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws/Rules of the Directorate of Education, Delhi in the joint names.
23. **Annual fee of Rs. 4500/- @ Rs.1500/- per annum for three years (01.04.2009 to 31.03.2012)** be also remitted at an early date.
24. The school will apply for further Extension of Provisional Affiliation 'on online' through www.cbseaff.nic.in with the prescribed fee of **Rs. 12,500/-** and other essential documents before 30th June of the preceding year before the expiry of the date of provisional affiliation.
25. The school is eligible to open CBSE pattern class IX w.e.f. 1.4.2009. Accordingly, 1st Batch of class X of the school will appear at the Board's Examination to be held in the year 2011.
26. The school shall sponsor regularly its bonafide and eligible students in Board's class X Examination from the year mentioned above without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates. Failure to do so will lead to *suo moto* withdrawal of the affiliation of the school for secondary Examination granted by the Board.



Gram : CENBOSEC, Delhi - 92
E-Mail: cbseedi@nda.vsnl.net.in
website: www.cbse.nic.in

Phone: 22509256-59
Fax: 22515826
Telex : 66015-CBSE-IN

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)

"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

(AFFILIATION BRANCH)

REGD.

No. CBSE/Aff./2730590/SS-00127-1112/2010/241894

Dated: 10/06/2010

✓ The Manager,
Queen Mary's School
North End, Plot No.4-A,
Model Town.III,
Delhi-110009

Sub: Upgradation in respect of above said school.

Sir/Madam,

With reference to your application dated 01/01/2010 and subsequent inspection of the school. I am directed to convey sanction for provisional affiliation to the above said school for 'Senior School Certificate Examination' for a period of three years w.e.f. 01.04.2010 to 31.03.2013 in the following subjects:-

- | | |
|-------------------------|--|
| (a) Languages:- | French, English Core, Hindi Core, Sanskrit Core. |
| (b) Elective Subjects:- | History, Political Science, Geography, Economics, Painting, Mathematics, Physical Education, Commercial Art, Business Studies, Accountancy, Home Science, Informatics Practices, Multimedia and Web Technology and Computer Science. |

The sanction is subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary classes:-

1. "The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Senior School Certificate Examination and changes made therein from time to time."
2. The school will provide additional suitable facilities for classes XI and XII, as per requirements laid down in the rules.
3. It will increase the number of books in the Library and equipments in the Laboratories/Workshops with adequate games facilities etc. in consonance with the requirements of the Board for Classes XI & XII.
4. It will appoint only qualified staff to teach Classes XI & XII as per requirements laid down by the Board.
5. It will provide facilities for adequate co-curricular and extra-curricular activities for the wholesome development of the students.

Contd—2

6. It will abide itself by the Affiliation Bye Laws of the Board and other rules and regulations prescribed by the Board from time to time.
7. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
8. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII depends upon campus area and facilities:-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in each class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in each class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in each class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			

9. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-
 - a. Area of school campus - 8826 Sq meters (2.18 acres)
 - b. Total built up area - 7521 Sq meters
 - c. Area of play ground - 2250 Sq meters
 - d. No. of class rooms - 81(Different size)
 - e. Other rooms - 06 (Different size)
 - f. No. of labs:

Biology	-	01 (906.78 Sq. ft)
Physics	-	01 (916.5 Sq ft)
Chemistry	-	01 (1353.68 Sq. ft)
Maths	-	01 (989.69 Sq.ft)
Computer Rooms	-	02 (592.71 Sq. ft, 451 Sq. ft)
 - g. Size and number of books in the Library-01 Size(2051.87)sq. fts. No. of books 6507.
10. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
11. Annual fee of Rs. 4500/- @ Rs.1500/- per annum for three years (01.04.2010 to 31.03.2013) be also remitted at an early date. (In case of overseas Independent school @ Rs. 5000/- p.a. and overseas Kendriya Vidyalayas @ Rs. 3500/- p.a.).
12. The school will apply for further Extension of Provisional Affiliation on the prescribed form together with the prescribed fee of Rs. 12,500/- and other essential documents in the preceding year before the expiry of the date.
13. The school is eligible to open CBSE pattern classes XI w.e.f. 01.04.2010. Accordingly, 1st Batch of class XII of the school will be appeared at the CBSE Examination to be held in the year 2012.
14. Other conditions are as per Annexure 'A' enclosed.
15. Special conditions to be complied within three months:-
 - a. The school is required to submit a proper affidavit of non-proprietary character of Society duly sworn in before 1st class Magistrate.
 - b. Few Class rooms are smaller in size. Hence, the school is required to ensure that enrollment of students be maintained by providing 1 sq meters floor area per child with optimum number of 40 students in each section.

- c. The school is required to maintain Reserve Fund in the joint name i.e Chairman, CBSE and Manager of the School.
- d. The school is required to appoint more trained/qualified teachers in order to maintain section teacher ratio of 1:1.5 as per CBSE norms.
- e. The school is required to appoint PGTs for higher classes.
- f. The school is required to re-constitute the School Managing Committee as per CBSE norms.
- g. The school is required to subscribe more News paper for the Library.
- h. The Principal and Manger of the school is the same person i.e Mrs. Anupma Singh. Hence the school is required to appoint separate Manager.

Yours faithfully,


(JOSEPH EMMANUEL)
DEPUTY SECRETARY (AFF)

Encl : As above.

No. CBSE/Aff./2730590/SS-00127-1112/2010/

Dated: 10/06/2010

Copy to:-

1. The Principal, Queen Mary's School, Northend, Plot No. 4-A, Model Town-III, Delhi- 09.
2. The Deputy Director of Education, Z-9, District Northwest : A, BL Block, Shalimar Bagh, Delhi.
3. The Regional Officer, CBSE, PS-1-2, Institutional Area, I.P. Extension, Patparganj, Delhi-110092.
4. The AMC Unit, CBSE, Preet Vihar, Delhi.


DEPUTY SECRETARY (AFF)

Central Board of Secondary Education

2, Community Centre, Shiksha Kendra,
Preet Vihar, Delhi - 110092

Affln. No. 9730590...

Other Conditions :

Conditions for which Compliance to be submitted with in three months from the date of issue of sanction letter :-

1. Running /Starting of class IX/X or XI/XII without prior Provisional Affiliation upto Secondary level /Sr. Secondary level from the Board would be unauthorised and school shall be responsible for the consequences arising out of it.
2. Non submission of application for extension of Provisional Affiliation by 30th June of the year preceding to the year by which provisional affiliation granted, expires, would also attract violation of provisions of Affiliation Bye Laws.
3. School will not prepare any student/start any class for any other Board except CBSE from their CBSE Affiliated school Building/premises.
4. The Board would not allow any transfer of property/sale of school by one Society /Management / Trust to another Society / Management / Trust through agreement /sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the board shall withdraw its affiliation with immediate effects.
5. Pay and allowances to staff should be revised from time to time to bring it at par with that to the State Government.
6. The service conditions be strictly followed as per State Education Act and staff be given appointment / Confirmation letters etc. accordingly.
7. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principal of KV/JNV
8. The School shall maintain Section teacher Ratio at least 1:1:5 at each level i.e. primary (I-V) Secondary (VI-X) and Sr. secondary (XI-XII)
9. The school has to constitute a committee for protection of women from sexual harrasment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No. 666-70 of 1992 Vishakha and others state of Rajasthan and others delivered on 13/08/1997.
10. Rs. 4500/- on account of annual fee for 3.75 years may please be remitted.
11. The school shall maintain Reserve Fund in the joint names of the Manager of the school concerned and the Secretary of the Board in the scheduled Bank to the extent indicated below :-

Upto-	500	Students	Rs. 60,000
501 -	750	"	Rs. 80,000
751 -	1000	"	Rs. 1,00,000
above	- 1000	"	Rs. 100/- per student rounded to nearest thousand

The intrest accruing out of the deposit of reserve fund made by the institution at the time of Affiliation / extension of affiliation be not withdrawn by the management under any circumstances what so ever.

D. S



Central Board of Secondary Education

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, VIKAS MARG, DELHI-110 092.

SPEED POST

CBSR/APP/2730590/EX-01961-1314/2013/566631

Date: 4.06.2013

THE MANAGER,
QUEEN MARY'S SCHOOL,
PLOT NO 4-A,
MODEL TOWN- III,
DELHI-110009

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2013.

Sir/Madam,

With reference to your online application dated 30/6/2012 on the subject cited above, I am directed to convey sanction of extension of provisional affiliation of the school with the Board for its Secondary School Examination and Senior School Certificate Examination for a further period of Five years w.e.f. 01.04.2013 to 31.03.2018 subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary and senior secondary classes :-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000/- per month.(Amended Rule 15.11)
4. Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board.(Amended Rule 15.11)
5. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			
(e)	Category	Area of land	No. of students	
(i)	Secondary School	2000 sq. mtrs	600 upto Class X	
(ii)	Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII	

Manager Principal
Queen Mary's School
Model Town,
DELHI-110009

Principal
Queen Mary's School
Northend Model Town,
DELHI-110009

7. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
8. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
9. Other conditions are enclosed as per Annexure 'A'.
10. Special conditions to be complied within three months:-
 - a) The School Managing Committee has not been constituted as per Affiliation Bye-laws, therefore, it may be reconstituted by including 02 representatives each of teachers, parents and CBSE. The school is required to forward a panel of 5-6 names of persons (at least 2 from KVS/JNV) not below the rank of Principal of Sr. Secondary School affiliated with the Board recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee.
 - b) The school is also required to furnish valid Sanitary Conditions, Drinking Water and Fire Safety Certificates issued by the competent authorities.
 - c) The school is required to furnish a copy of EPF Challan of latest month.
 - d) The school is advised to restrict enrolment of students in each section as per the norms of the Board.
 - e) The school is required to appoint more trained and qualified teachers to maintain section-teacher ratio as per norms and furnish a fresh staff statement accordingly.
 - f) As per the online application, the school is running at two sites. The clarification about the same is required alongwith documentary evidence. The complete address of both the sites with the distance between them is also required.

Yours faithfully,

ASSTT. SECRETARY (AFF)

Incl: As above

Copy to:-

1. THE PRINCIPAL, QUEEN MARYS SCHOOL, PLOT NO 4-A, MODEL TOWN- III, DELHI-110009.
2. THE REGIONAL OFFICER, PS-1-2, INSTITUTIONAL AREA, I.P.EXTN. PATPARGANJ, DELHI-110092.
3. THE PROGRAMMER (AMC), CBSE FOR DIRECTORY UPDATION.

ASSTT. SECRETARY (AFF)

Manager Principal
Queen Mary's School
Northend Model Town,
DELHI-110009

Principal
Queen Mary's School
Northend Model Town,
DELHI-110009

LAND
URBAN DEVELOPMENT AUTHORITY
INSTITUTIONAL BRANCH

VIKAS SADAN, INA
 IIND FLOOR
 BLOCK 'A'

No. F. 18 (25) 98 /IL/

To

Principal

The Society,

The Mother Teresa Memorial Education Society,
6/11 of the Church of North India,
Queen Mary's School, 4th Barari,

Sub: Delhi-110009
Allocation of land to the Mother Teresa Memorial Education
Society, for construction of a Junior Secondary School
at North End Model Town.

Dear Sir,

I am directed to inform you that it has been decided to allot on perpetual lease hold basis a plot of land measuring 2.00 Acres (1.76 Acre for school building &

0.50 acre for play field

at North End Model Town.

on usual terms and conditions which shall also included the following:-

1. The land measuring 2.00 acres shall be required to pay the cost of land measuring 2.00 acres allotted for school building at the rate of Rs. 2000/- per acre along with annual ground rent @ Rs. 5000/- P.A. provisionally of the total premium.
2. The land measuring 0.50 acres/sq.mtrs./Hect is allotted to the society for play field on temporary basis on payment of nominal ground rent @ Rs. 5000/- per acre per annum.
3. The ground rent of the land shall be paid by the said society from the date of handing over the possession of the plot/land.

- 1-a- The land meant for play field would be allowed to be used in non school hours by the local children.
- a- The entry to the field would be from outside and not inside the school.
- c- 50% of the total strength of the students would be allowed to given admission to it recommended by the Govt. of Delhi, subject to formal test. Such students would be allowed from this admission to the next year based on the recommendation of the Govt. of Delhi.

Principal
 Queen Mary's School
 Northend Model Town,
 DELHI-110009

Manager
 Queen Mary's School North End
 Plot No. 4A, North Model Town III
 DELHI-110009.

- ~~P.T.O~~

Principal
Queen Mary's School
Northend Model Town,
DELFIL-110009

The school shall not increase the rates of tuition fees without the prior sanction of the Dte. of Education, Delhi Admn. The school shall follow the provisions of Delhi School Education Act/Rules, 1973 and other instructions issued from time to time.

18. The school shall ensure that percentage of freeship from the total fee as laid down under rules by the Delhi Admn. from time to time strictly complied. They will ensure admission to the student belonging to weaker sections to the extent of 25% and grant freeship to them.
19. The Delhi Admn. will have two nominees on the Governing body of the society.
20. The society shall not refuse admission to the residents of Locality.
21. The society shall follow the instructions of the Dte. of Education or minimum /maximum enrolment of students in the school new building constructed in land allotted by Govt. /DDA.
22. If the allotment is cancelled for breach of any terms and conditions of the allotment, the possession of the plot/land with building, if any will be handed over to the DDA by the allottee on the date and given in the cancellation letter/notice.

23. If the above terms and conditions are acceptable to you, the acceptance thereof with attested undertaking be sent to the undersigned alongwith the bank challan in favour of DDA for Rs. 1,09,15,00/-

(Premium Rs. 1,09,15,00/-

and annual licence

Ground rent

fee/ground rent of play-ground Rs. 5,50/-

within 60 days from the date of issue of allotment cum- demand letter. The said amount can also be deposited in the Bank Counter situated in DDA office complex and copy of the same may be sent to this office for having deposit the demand along with acceptance letter, undertaking within 60 days from the date of issue of demand-cum- allotment letter.

Within 60 days of issue of demand-cum-allotment letter, the allottee shall be required to make the entire payment. Thereafter, 18% interest shall be chargeable upto six months from the date of issue of demand-cum-allotment letter.

P.T.O.

Manager

Queen Mary's School North End

No. 4A, North Model Town III

DELHI-110009.

Principal

Queen Mary's School
Northend Model Town,
DELHI-110009.

14.

In case the payment and acknowledgment letter with re-required undertaking is not received within the stipulated period stated above, it will be presumed that you are not interested in the allotment of the land and the offer of allotment will stand withdrawn.

Yours faithfully,

W. DIRECTOR (IL)

Copy forwarded for information to:-

1. Dtd. of Education (CW), Govt. of NCT of Delhi
Old Secretariat, Delhi.
2. Sr. A.O. (IL)

Detail of demand:

- i) Premium of the land measuring 1.55 sq. mtr/Acre/Hect. Rs. 1,55,00,000/-
@ 100 lacs per acres
Provisionally Rs. 1,55,00,000/-
- ii) Ground rent @ 2.5 P.A. Rs. 1,12,500/-
of the total premium.
- iii) Annual Licence fee for the land measuring 1.55 acres/Hect. Rs. 5,504/-
sq. mtrs. for play field 1.55 AKA
plus 120% enhanced per acre per annum. Rs. 5000/-
Total: Rs. 1,69,18,004/-
- iv) Documentary charges Rs. 45/-

Manager

Queen Mary's School North End
Plot No. 44 North Model Town III
Delhi-110009.

Principal

Queen Mary's School
Northend Model Town,
DELHI-110009

NO : CBSE/AFF/2730590 /EX-00632-1920/2019-20/

Dated: 17/10/2020

The Manager,
QUEEN MARYS SCHOOL, NORTHEND
PLOT NO 4-A, MODEL TOWN- III, NORTH DELHI-110009
DELHI ,NORTH DELHI , 110009
(M: 01127676626,)

Sub: Extension of General Affiliation up to Secondary/Senior Secondary Level - regarding

Ref: Application No. EX-00632-1920

With reference to your application on the subject cited above; I am directed to convey the approval for Extension of General Affiliation as per details given below:-

Affiliation No : 2730590
Affiliated for : Senior Secondary
Category : Extension of General Affiliation
Period of Extension of : 01.04.2018 to 31.03.2023

In view of current COVID-19 pandemic which has most severely affected the normal functioning of schools in the country, however, the school is pursuing to provide extension of affiliation so as to avoid any difficulty for the purpose of admission /registration/ obtaining loan/renewal of various safety certificates from appropriate state authorities.

Therefore, the competent authority of the Board after due consideration has accorded approval for extension of Affiliation based on details/data submitted by school in online application for a further period of 5 years subject to fulfilment of following conditions:

1. The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
The School is required to apply on online for further extension of
2. affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws, 2018.
The school will also abide by the conditions prescribed, if any, by
3. the State Government concerned as mentioned in certificate as per appendix III issued by District Education Officer (DEO) /equivalent officer
The school should ensure the strong governance and management of its
4. activities in way of comprehensive and quantifiable planning in way of curriculum planning, infrastructure, resources, physical education, staff development and other co-curricular areas.
The school should go through the provision of **Affiliation and Examination Bye Laws** and keep a copy there of for reference purpose and also advised to visit CBSE websites i.e.
5. <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites regularly.
6. The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students. The school will ensure that Fire, Building, health and sanitation

and safe drinking water certificates are renewed from time to time, as per norms.

Admission to the school is to be restricted as per relevant rules of Examination Bye-laws and rule 2.4.5, 2.6.5, 7.1, 7.2, 8.4.2, 8.4.10 & other relevant rules of Affiliation bye laws.

7. Examination Bye-laws and rule 2.4.5, 2.6.5, 7.1, 7.2, 8.4.2, 8.4.10 & other relevant rules of Affiliation bye laws.
8. The school is required to follow rule No.2.4.7 and 2.4.8 of Affiliation Bye Laws regarding Books and Quality of Education. The number of sections may be restricted as per the Appendix V of the Affiliation Bye-Laws of the Board. For increase in number of sections, the School shall apply online to the Board as per rule 15.7 of Affiliation Bye laws.

9. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if any, arising out of these circumstances.

10. The school must strive to promote conservation of environment on their campus through rain water harvesting, segregation of waste at source, recycling of organic waste, proper disposal of waste including electronic waste, use of energy saving and energy efficient electrical equipment, greening of campus, use of solar energy, education and awareness amongst children on environment conservation and cleanliness etc

11. The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in

12. The optimum Section teacher ratio of 1:1.5 as well as student teacher ratio of 30:1 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.

13. Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/up-gradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.

14. Running of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not permitted by the Board. Strict action would be taken on defaulters.

15. The Manger and the Principal of the school shall be jointly responsible for the authenticity of the online/offline documents/information/data submitted by the School to the Board.


16. Apart from rules to be adhered to by the school as mentioned above for drawing specific attention of the school authorities, the school authorities are required to acquaint themselves with all the rules contained in Affiliation & Examination Bye-laws and circulars/guidelines/notification issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per clause 12 of Affiliation Bye-laws-2018.

17. The genuineness of information / documents / data submitted shall be of school and in case, if found otherwise the school shall invite action as per affiliation Bye laws-2018

19. The school shall be responsible for submission of any pending compliance, reply of show case /legal notice/ complaint and for submission of date/information sought by the Board. The extension of 05 years shall be from the date of cessation of previous validity of extension of affiliation
20. The school is required to remit pending fee, if any
The extension of affiliation is being granted as one time measure.
21. However, the cases where the Show Cause Notice was communicated or grievance / legal cases are pending against the school, the Board will take appropriate decision in this matter
The school shall renew all mandatory safety certificate i.e Safe Drinking Water & Health and Hygiene certificate, Fire Safety
22. Certificate and Building Safety Certificate from concerned Govt authorities time to time
The school shall also maintain record of certificate, compliances, data and other records/information and shall be fully responsible to produce all such records before Board and appropriate Government
23. Authorities when asked for, failing which necessary action shall be taken as per Affiliation-Bye-Laws of the Board. The school shall also be liable for action by the appropriate Govt., in case of violation / non-compliance of the concerned Govt. norms
24. The Board reserves the right to conduct inspection of school as per clause 11.2 and 11.4 of Affiliation Bye Laws.

Deputy Secretary/ Joint Secretary (Affiliation)

This is a computer-generated document. No signature is required.


Principal
Queen Mary's School
Northend Model Town,
DELHI-110009

**The Manager,
QUEEN MARY'S SCH PLOT NO-4A MODEL TOWN III DLI
NORTH END PLOT NO 4 A,MODEL TOWN III
DELHI,NEW DELHI, 110009
(M: 011-27676636)**

SUBJECT: -Extension of General Affiliation up to Secondary/Senior Secondary Level .

This is with reference to school application on the subject cited above. In this connection, I am directed to convey the approval of the Board for Extension of General Affiliation as per details given below:-

Affiliation No used as User ID for both OASIS and LOC/Registration System	2730590
School No	85092
Affiliated for	Extension of General Affiliation
Category	Extension of Affiliation
Period of affiliation	01.04.2023 to 31.03.2028

The above sanction is subject to fulfillment of following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school to renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.

"The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms".

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

ENROLMENT TABLE

SN	Location of School	Campus area	Affiliation Allowed	Optimum No. of Sections (From classes I/VI to X/XII)
A	Areas/Cities mentioned in clause 3.6	1600 sqm	Up to Class-X only	10
B	Areas/Cities mentioned in clause 3.6	2400 sqm	Up to Class-XII	24
C	Areas/Cities mentioned in clause 3.6	3200 sqm	Up to Class-XII	28
D	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	2000 sqm	Up to Class-X only	10
E	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	3000 sqm	Up to Class-XII	24
F	Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4	4000 sqm	Up to Class-XII	28
G	Pan India (Clause 3.3)	6000 sqm	Up to Class-XII	38
H	Pan India (Clause 3.2)	8000 sqm	Up to Class-XII	48
I	Pan India (Clause 3.2)	>8000 sqm	Up to Class-XII The number of sections shall be restricted in accordance with ‘H’ above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land.	
· The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school.				
· The number of sections and students shall be restricted as per the actual facilities in the school.				
· For class rooms of size less than 500 sq feet the enrolment shall be 0.08 X size of class rooms in sq feet				

Important Notes : NA

School is required to appoint special educator & wellness teacher as per affiliation bye laws.

This is an electronically generated document. It does not need any signature.

*To verify the authenticity of the document , please visit
(<http://www.saras.cbse.gov.in/saras/AffiliatedList/ListOfSchdirReport>).*

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